



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A GOVT. OF WEST BENGAL ENTERPRISE)
ZONAL OFFICE : BURDWAN

New Administrative Building (2ND Floor), Power House Complex : Purba Bardhaman - 713101.

WBSEDCL

NOTICE INVITING e-TENDER

e-Tender in two parts (Part-I : Techno-Commercial Bid, Part-II : Financial Bid) are invited by the Addl.C.E. & Zonal Manager, WBSEDCL, Burdwan Zone, New Administrative Building, 2nd Floor, Power House Complex, Dist. Purba Bardhaman from experienced, resourceful, bonafied & working agencies of WBSEDCL /WBSETCL /WBPDCCL /Central Govt. /State Govt. /Semi - Govt. /Undertaking for the following work.

Sl. No.	Tender Notice No.	Name of the work	Tendered Cost (Rs.)	Completion Time	Earnest Money (Rs.)
1.	ZM/BDN/Civil/ eTender/2024- 25/09 / 1855 Dtd. 13.01.2025	Renovation of Burdwan Zonal office including rearrangement of sitting area with cabin and other allied civil works at Burdwan Zonal office, WBSEDCL. Dist. Purba Bardhaman.	9,69,834.00 (Including 1% cess)	02(Two) months	19400.00



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Schedule of Key Dates

SL. No.	Particulars		Date & Time
1.	Date of uploading N.I.T & other Documents (online) (Publishing Date)	:	14.01.2025 at 17.00 hours
2.	Document download /sell start date (Online)	:	14.01.2025 at 17.00 hours
3.	Pre-bid meeting in the Conference Hall, ZONAL OFFICE,WBSEDCL : BURDWAN New Administrative Building(2 ND Floor) ,Power House Complex, Dist._Purba Bardhaman - 713101	:	20.01.2025 at 13.00 hours
4.	Bid submission upload start date (online)	:	14.01.2025 at 17.00 hours
5.	Documents sell/download closing date(online)		28.01.2025 at 13.00 hours
6.	Last date of online submission of Technical Bid and Financial Bid.		28.01.2025 at 13.00 hours
7.	Opening of Technical Bid at the office of the Zonal Manager, Burdwan Zone, WBSEDCL. (online).	:	30.01.2025 at 13.00 hours
8.	Date of uploading the Final list of Technically qualified Bidders after Technical proposal evaluation (online)	:	To be intimated later www.wbtenders.gov.in .
9.	Date for opening of Financial Bid (online)		To be intimated later www.wbtenders.gov.in .

10.	Validity of offer	:	180 days w.e.f the date of opening of financial bid.
11.	Completion Period of the work	:	02 (Two) months w.e.f the date of handing over the site.
12.	Maintenance Period or the Defect Liability Period.	:	12 (Twelve) months from the date of completion of works.
13.	Financial Bid	:	Rate shall be quoted in percentage above/ less/ at par against the Estimated value in the BOQ.
14.	Online Bid Submission	:	The Bidders are required to submit the Technical and Financial Bid documents through only ONLINE i.e. uploading the documents complete in all respect by maintaining the Online Bid submission procedure through the Website www.wbtenders.gov.in
15.	These procedure will be followed	:	<ul style="list-style-type: none"> Names of the technically qualified bidders as per the bid criteria after verification with original & evaluator will be displayed in the e-portal & this office notice board. The financial bid documents of the technically qualified bidders will only be opened. List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever. To keep the Construction in good condition during the Maintenance Period after the completion of the construction work if any additional/ excess work is required over the stipulated quantity in the schedule for routine maintenance work, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost. The Intending bidders are requested to inspect the work site, drawings, Technical specifications which are available at the office of Tender inviting authority before quoting their rates.

INVITATION TO BID

1.0 SCOPE OF WORK :

The specification/contract is intended to cover execution of civil work proposed for "Renovation of Burdwan Zonal office including rearrangement of sitting area with cabin and other allied civil works at Burdwan Zonal office, WBSEDCL, Dist. Purba Bardhaman" and any other works required for completion of the works in all respect as per technical specification, schedule of works and approved drawings.

2.0 REQUEST FOR TENDER :

Tender paper will be available at the Websites www.wbtenders.gov.in.

3.0 SUBMISSION OF TENDER:

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & Financial bid online, only through the Website www.wbtenders.gov.in

4.0 ELIGIBILITY CRITERIA OF THE BIDDER:

4.1 Technical :

A bidder shall be considered technically eligible, with experience of having successfully completed similar works during last 7 years subjected to fulfillment of the following criteria:

- a. Three similar completed works costing not less than the amount to 40% of the estimated cost i.e which comes to Rs. 3.88 Lakhs.

OR

- b. Two similar completed works costing not less than the amount to 50% of the estimated cost i.e which comes to Rs. 4.85 Lakhs.

OR

- c. One similar completed works costing not less than the amount to 80% of the estimated cost i.e which comes to Rs. 7.76 lakhs. The work "similar" shall mean similar type of Renovation works like wall panelling, plastering, painting, Aluminium partition works etc. that contributes toward major financial involvement of the bid. In case of job with combination of different types, eligibility requirement will be from "Must conditions".
- d. **For internal electrical wiring works** valid Electrical Contractor's License is required to be issued by the Licensing Board, Government of West Bengal/India under Act with valid Electrical Supervisor's Certificate of Competency (SCC) Part No. 1,2,4,11 issued by the Licensing Board, Government of West Bengal/India (current engagement of electrical Supervisor at prospective bidders firm needs to be established).

4.2 Commercial & Financial :

- 4.2.1 The average annual turnover of the bidder during last three financial years 2021-22,2022-23, 2023-24 shall not be less than 30% of the estimated cost. i.e which comes to Rs. 2.91 lakhs. (Annexure-I)

4.2.2 The working capital and credit facility taken together in the year, proceeding the year of bid submission shall not be less than 30% of the estimated cost i.e which comes to Rs. 2.91 Lakhs. **(Financial Capability proof certificate from bankers, one year from date of Publication of NIT)**. A certificate of Working capital, duly certified by a practicing Chartered Accountant is required as per last financial report.

- (a) In case of documents certifying credit facility from a schedule Banks submitted, the requirement given in sl no.4.2.2 shall be judged by adding available credit facility and working capital taken together.
- (b) Annual Audited financial report for last 03 (three) years to be submitted for verification in respect of bidders for whom audit of accounts is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures Form 3CA and Form 3CB) for last five years.

4.3 **The Bidder must include following documents to substantiate the qualifying requirement such as:**

- 4.3.1. Monetary value of similar work performed by the bidder in last Seven years (copy of order and completion certificate to be enclosed).**(Annexure-II)**
- 4.3.2. Major items of construction equipment proposed along with relevant documents to carry out the contract.**(Annexure-III)**
- 4.3.3. Qualification and experience of key site management and technical personnel along with relevant documents proposed for the contract.**(Annexure-IV)**
- 4.3.4. Reports on financial standing of the bidder, such as profit and loss accounts & balance sheets and Auditor's report etc. for last 03(Three) financial years i.e. 2021-22,2022-23, 2023-24 and I.T. return for last three years should be uploaded.
 - (a) Bid document shall be sold to all the intending bidders, without verification of documents. Verification shall be made during Techno-commercial scrutiny.
 - (b) Tender document shall not be issued /sent by post/courier
- 4.3.5. Information regarding any litigation, current or during last five years in which the bidder is involved, the parties concerned and the disputed amount.
- 4.3.6. Photocopy of following documents:
 - i) P. Tax with valid certificate.
 - ii) ESI registration wherever applicable along with current challan
 - iii) Copy of I.T return for last three financial years, PAN Card.
 - iv) G.S.T. Registration No. Along with current challan

v) E. P.F Registration No. along with latest challan.

vi) Trade License

vii) Partnership Deed for partnership firm

Photocopies of all documents should be self authenticated.

4.4 Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the owner.

4.5 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,

4.6.1. Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualifying requirements and/or

4.6.2. Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history or financial failure.

4.7 **Oneself declaration will have to be uploaded online mentioning the correctness of the documents uploaded along with this tender.**

4.8 Copy of NIT and Tender Documents to be uploaded by the bidder.

5.0 Pre-Bid Meeting :

5.1 Pre bid meeting will be held on 20.01.2025 at 13-00 hours at the Conference Hall, Zonal OFFICE, WBSEDCL : BURDWAN, New Administrative Building(2ND Floor) ,Power House Complex, Dist. Purba Bardhaman – 713101

5.2 Any change in date shall be available in website of www.wbtenders.gov.in.

5.3 Non attendance at the Pre-bid meeting will not be a cause for disqualification of bidders.

5.4 If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority on or before 20.01.2025. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

Note:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.

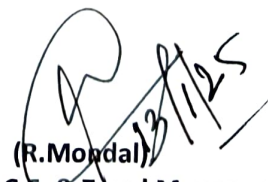
4. No Cost of the tender Documents have to be deposited.
5. No interest shall be payable for Bid Guarantee/EMD.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only, where indicated i.e. Annexures, BOQ and Rate.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
10. The bidder is expected to examine carefully all instructions, conditions, forms schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
11. A bidder desirous of taking part in a tender invited by offices of WBSEDCL shall login to the e-procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password.
12. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode.
 - a. Net-banking through Payment Gateway.
 - b. **RTGS/NEFT Payment:** On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-Procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
13. **General Instructions for Online payment:**
 - The bidder will have to mandatorily pay through Net-banking facility once Net-banking is opted for payment.
 - Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs.(Approx). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.

- In case actual EMD amount as per NIT is more than the one shown in E-tender portal, bidders will have to opt for NEFT/RTGS mode (Challan mode). In that case the **total actual EMD amount** is to be paid only through NEFT/RTGS mode (Challan mode).
- The Bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

14. Refund/ Settlement of EMD Amount:-

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, NIC portal on receipt of uploaded status of any bid.
- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payments and refunds, bidders will have to communicate with ICICI customer Support, Viz, 033-40267512/13 since payment gate facility used by E-tender portal is maintained by ICICI.

15. Successful bidder(s) shall have to mandatorily **create vendor id through WBSEDCL Web Portal Vendor Corner**, if not created earlier.


(R. Mondal)
Addl.C.E. & Zonal Manager,
Burdwan Zone, WBSEDCL